

NSEF Grant Narrative

Instructions to be considered for an NSEF Grant:

Please follow the format below. Be clear and address all sections with detailed statements. Attach any supporting documentation that you feel will add to your application. Your name and contact information are on the cover page so please do not add name or identifiable information to the narrative. The narratives are scored for completeness, educational purpose in alignment with the district goals and NSEF mission, and highest scores are given priority until funds available are exhausted.

If you have any questions or when you've completed your narrative, please email it to grants@nsefweb.org. The NSEF Board wishes you good luck in this process!

1. Introduction

- Grant title
- Curriculum Area(s)
- Grade Level(s)

2. Purpose/Need

- State the purpose of the grant. *Also, include how many students will be impacted.*
- Explain the educational *need* of the grant. **Include examples** of how the materials/items will be used (ex., lesson application, standards addressed, etc.)

3. Student Outcomes

- Identify student outcomes.
What do you anticipate your students will achieve as a result of this grant? How will this grant enrich their educational experience? What are the goals & objectives you hope to meet? How will this improve instruction?

4. Procedure

- What is your implementation plan?
- Evaluation - *How will you assess student outcomes to measure if you have accomplished your educational goals & objectives? **Be specific.***

5. Budget

- In paragraph form, explain expenditures and their relationship to the grant. You are not limited to purchasing items through the district.
- Specify individual costs per item and correctly calculate total. **Include links** to the items you wish to purchase, to enable the committee to better score your grant.

Note: All budgets that involve purchasing materials/equipment can be reviewed by Karen Beck in the District Office (kbeck@nscsd.org) to ensure you are getting the best available pricing; You can get her involved immediately, and she can source items for you if desired; Be sure to allow time for her to complete this if needed. NSEF is a tax-exempt organization as is NSCSD so do NOT include sales tax in your budget.

TOTAL AMOUNT REQUESTED \$ _____